

## General Guidelines during tornado or severe weather times.

1. Tornado Watch - weather conditions are considered favorable for creating a tornado. Weather announcements are made by campus e-mail.
2. Tornado Warning – a tornado funnel has been sighted or identified by radar. TAKE SHELTER IMMEDIATELY.
3. Close all exterior and interior doors, including classroom doors
4. Avoid taking shelter in areas with windows or doors with glass panels
5. If possible take Flash Light, Cell Phone, and Portable Radio, tune to AM 1450 and FM 100.9
6. The Assistant Dean for Administrative Services and Maintenance Personnel will monitor all threatening weather conditions.

FACULTY AND STAFF ARE RESPONSIBLE FOR OPENING ROOMS.

## TORNADO SHELTERS @ UW-RICHLAND

| BUILDINGS:   | NEAREST SHELTER AREA  |
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| <b>CLASSROOM BUILDING</b><br>(Building Supervisor C. Johnson,<br>Back Up Supervisor K. Bestul)             | 1. Men's or women's lavatories.<br>2. Custodian Closet (Flash lights, megaphones, and radios in closet)<br>3. Engineering Room (Room 202)   |
| <b>GYM/MAINTENANCE BUILDING</b><br>(Building Supervisor E. Newberry,<br>Back Up Supervisor G. Hoffman)     | 1. Faculty Offices<br>2. Locker and Shower Rooms<br>3. Equipment Room<br>4. Weight Room<br>5. Custodian Closet (Flash lights, megaphones, and radios in closet)<br>6. Maintenance Restroom and Shop |
| <b>LIBRARY BUILDING</b><br>(Building Supervisor T. Roll,<br>Back Up Supervisor L. Killips)                 | 1. Men's or women's lavatories.<br>2. Listening Room<br>3. Custodian Closet (Flash lights, megaphones, and radios in closet)  |
| <b>MELVILL HALL</b><br>(Building Supervisor B. Wentz,<br>Back Up Supervisor J. Poole)                      | 1. Men's or women's lavatories.<br>2. Walk-in Vault<br>3. Pippin Conference Center<br>4. Faculty Multi-Lab<br>5. Custodial Closet (Flash lights, megaphones, and radios in closet)                  |
| <b>SCIENCE BUILDING</b><br>(Building Supervisor B. Fetterly,<br>Back Up Supervisor, S. Walter)             | 1. Men's, women's, and family lavatories.<br>2. DE Room<br>3. Custodial Closet (Flash lights, megaphones, and radios in closet)   |
| <b>WALLACE STUDENT CENTER BUILDING</b><br>(Building Supervisor L. Allen,<br>Back up Supervisor A. Arneson) | 1. Men's or women's lavatories<br>2. Music Room<br>3. Lounge<br>4. Custodial Closet (Flash lights, megaphones, and radios in closet)  |

**Emergency numbers:**      Maintenance:      647-6186 Ext. 255 (Cell: 608-574-2806)  
    Business Services:      647-6186 Ext. 234  
    Dean's Office:      647-6186 Ext. 225 (Home: 608-583-2905)  
Richland County Emergency Operation Center:      647-8187