Registration Information
All classes require pre-registration one week in advance, except lecture programs. If you are a person with a handicap and need special accommodations, please inform us of your need at the time of your registration. Pre-reg. options:

- Online: richland.uwc.edu/ce
- Email: rlnce@uwc.edu
- Phone: 608-647-6186, ext 4
- In Person: Monday – Friday, 8:00 – 4:30

Mail
UW-Richland Continuing Education
1200 Highway 14 West
Richland Center, WI 53581

Please include your name, address, email address, phone number, and course title. (Discover, Visa, and MasterCard are accepted online)

Policies
Cancellation: If you cancel your registration more than 72 hours prior to the class start date, a voucher will be issued to you. If less than 72 hours’ notice is given, you will not be eligible to receive a voucher. No refunds are given for registration cancelation requests. Vouchers are not issued for, and cannot be redeemed toward trips, online classes, or credit classes.

Inclement Weather: Please listen to WRCO radio (100.9 FM) or call our office at 608-647-6186 x 4.

Share Your Expertise
If you have special expertise you want to share or if you have the desire to teach, UW-Richland continuing education may provide you the opportunity. Please contact the Continuing Education Department to request a class proposal form, and to submit your resume and contact information. Call 608-647-6186 x 4 or email rlnce@uwc.edu.

New Courses
If there is a course that you would like to see offered in the future, please let us know. Contact the Continuing Education Office at 608-647-6186, x 4 or email rlnce@uwc.edu.

Art
Computer
Cooking
Crochet & Knit
4th Annual Garden Expo
Lectures

Stay tuned for more course offerings!

We want to hear from you:
- Courses you want
- Courses you could teach
- Feedback on courses

Check our website or call our Office for details.
Take all four Friday morning business series classes & receive a 25% discount. We have online classes, too!

Creativity Workshop
Can you think outside the box? Can you think of a more creative way to say “outside the box”? Creativity is often high on lists of valuable leadership and business skills. Join Marnie Dresser, UW-Richland professor and creativity researcher, to learn how to measure and increase creativity immediately to enhance your success. Pippin Conference Center.
F February 12 9:00 – 11:00 am $20

NEW Skype for Business
Time and resources are limited so businesses are utilizing Skype for meetings, interviews, and job assistance. Learn how to video conference, share screens, adjust microphone and video settings, and do’s and don’ts while on video. Classroom 211.
F February 26 9:00 – 11:00 am $20

NEW Dropbox
Backup current files and access them from anywhere. In this course you will learn how to use this online storage solution to help secure your files, including photos. Share with friends or colleagues and the best part is you don’t have to worry about your computer crashing or your phone getting ruined. Classroom 211.
F March 11 9:00 – 12:00 pm $20

NEW Mail Merge 2013
Get time back in your day as you learn to utilize the Mail Merge feature in Word. This feature allows you to create address labels and personalize thousands of letters at once. Personalize a letter to customers including upcoming appointments, last appointments, and more. Classroom 211.
F April 1 9:00 – 11:00 am $20

NEW Presentation Preparation Survival Kit
Public speaking can be scary, but we will share tips to make presenting easier. This class is beneficial for professional speakers, educators, politicians, and business professionals. Organize and clarify your details, design engaging presentations, and overcome negative speaking habits. You will focus on technical delivery, content structure, and visuals. Pippin Conference Center.
M January 25–March 7 7:00 – 9:00 pm $50

Personal Enrichment Courses

NEW Introduction to Crochet
For the very beginner wishing to create their own beautiful pieces, looking for a way to relax and boost their mood, or wanting a way to express their creative side. Learn about yarn, hooks, patterns, and stitches as you create your very own scarf in time for the holidays. Max 20 students. Pippin Conference Center, Melvill Hall.
T November 10-24 6:00 – 8:00 pm $40

NEW Good with Money in your 20s and 30s
Young adults, are you a little busy with finishing school, establishing a career, starting a family, and trying to enjoy life while you still are a “young” adult? On top of all this, you need to learn to be “good with money” in your 20s and 30s or risk messing up your finances for the rest of your life! Luckily, you don’t need to be a financial expert or spend tons of time to do it. Chelsea Wunnicke, UW-Extension Family Living Agent, will show you how. Lunch and book provided. East Hall, room 713.
Th Jan 21 – Feb 25 noon- 1:00 pm $40

NEW Spices and Seasoning
Would you like to “spice” up recipes you use or learn new ways to eat your favorite dishes? This class will show you how to best utilize the spices and seasonings you have in the cupboard and how to get the most bang for your buck. In this class you will explore different spices and seasonings and how they can be used traditionally and in ways you may not have thought of before as you make an entire meal in class! Maximum of 12 people. East Hall, room 713.
T February 2 – March 8 5:30 – 7:30 pm $75

NEW Pie Making 101
If you have always wanted to make the perfect pie, this class is for you! Learn from David Harper, winner of 14 ribbons for his pie creations at the National Pie Competition and 22 blue ribbons at the Wisconsin State Fair. Begin with crusts (graham, par-baked, two crust) and take home an apple pie. Night two is all about fillings (cooked pudding, custard, and fruit) you will take home a fruit filled & cream filled pie. Finish with making a meringue and learning other decorative features. Bring other pies for tips on decorating. Max of 12 students. East Hall room 713. Please bring a bowl, pie pans, measuring cups, & mixing spoon.
Th February 11-25 6:00 – 8:00 pm $45

NEW New to Knit
Beginners will learn the knit and purl stitches and how to tweak these stitches to create other patterns like garter, stockinette, rib, and seed. You will practice the stitches while making a scarf. For the completion of your creation bind-off and discover different ways this can be done. You will also become familiar with terminology for pattern instructions. Max: 10, Pippin Conference Center.
W March 9-April 6 6:00 – 8:00 pm $40

Register 3 weeks in advance to receive early bird discounts. You must register one week in advance to enroll.

NEW Fermentation 101
Join Faith Anacker, owner of Fizzeology Foods, and learn what our ancestors knew about keeping your diet in check with fermented foods. In this series you will learn how to ferment yogurt, vegetables, fizzy drinks, and flat breads. During the yogurt and flatbread classes you will go home with starters for each and for vegetables and fizzy drinks you will ferment them in a hands-on class. Take one course or the entire series. Each class $25 or $75 for the series. East Hall, room 713.
T March 22 – April 12 5:30 – 7:30 pm $25/$75

NEW Sauces, Vinaigrettes, & Marinades
Get saucy as you explore different sauces including: Hollandaise, Alfredo, Béchamel, and tomato. Discover different BBQ sauces and add some sweet and savory sauces to your mix. You will also explore vinaigrettes and marinades. Learn how to change the sauce for different flavor palettes and how to store the sauces you make for quick meals during the week. Each creation is homemade. Max of 12. East Hall, room 713.
Th March 24 – May 5 5:30 – 7:30 pm $75

NEW Wellness Concepts: A Healthy Lifestyle
Faith of Fizzeology Foods is back to share mindfulness practices in wellness and food for a healthy lifestyle. These practices are economically friendly and will increase your knowledge of health foods and simple concepts to help support a healthy lifestyle. East Hall, room 713.
T April 19 5:30 – 7:30 pm $25

Looking for a course not listed or do you want to teach for CE? If so, let us know rlnc@uw.edu. Don’t forget we have over 300 online courses!
**NEW Introduction to Cooking with Herbs**
Explore herbs and their taste, what other herbs they can be paired with, how to utilize them in a variety of dishes, and how to add beauty to your dishes. Add to dips, salads, butter, pizza, pasta, baked potatoes; the sky’s the limit. Discover the ways to store, preserve, and use herbs. Max of 12. *East Hall*, room 713.
**NEW May 11 & 18**  
6:00 – 8:00 pm $40

**NEW Wisconsin Geology**
Join Dr. Norlene Emerson to learn more about Wisconsin’s rich geologic past. Examine Wisconsin’s beginning, a time of mountain building, active volcanoes & large earthquakes. Then to the Paleozoic era, a time when our state was located south of the equator. Next discuss Wisconsin’s mining and glacial history and unique features found within the Driftless Region of southwest Wisconsin. A day long field trip will be held on Saturday, May 21st to see some of our geological history.
**Th April 28-May 19, & S May 21**  
6:00 – 7:00 pm $50

**Youth Programming**

**NEW Youth Acting Workshop**
The exact play will be announced soon, check out our website for updates. We will need boys and girls in middle school and high school for the production. Scholarships available to help cover the costs of the workshop. *Richland Center City Auditorium.*
**M January 25 – March 7**  
4:00 – 6:00 pm $69

**Summer Camps 2016**
**NEW Robotics** June 13 – 16  $89  
**NEW Outdoor Adv. Camp** June 27-30  $69  
**NEW Elementary Academy** July 11 – 15  $89  
**College for Kids** July 11 – 15  $89  
**Middle School U** July 11 – 15  $89  
**NEW Art Academy** August 15 – 19  $89

*Check out our website for specific details, [https://ce.uwc.edu/richland-center/catalog or call 647-6186 x4](https://ce.uwc.edu/richland-center/catalog or call 647-6186 x4). Scholarships are available for participants. We also offer gift certificates if you want to give the gift of learning for holidays, birthdays, or just because.*

**Would you like a campus tour? Call 647-6186 x 3 to schedule a visit with one of our tour guides. We cannot wait to see you!**

**Combine Computer Courses for Reduced Rates**
All computer classes are “hands on” with one person per computer. *Classroom building room 211.*
- Take the Excel series for $175  
- Take the Introduction series for $99  
- Take Photography & Photoshop for $119  
- 2 or more computer classes and receive 5% off  
(series discounts not eligible)

**Android Asus Tablet Basics**
Understand the location of hardware and software, maneuver comfortably through screens, download and install apps, use the control panel and task manager, play movies and sounds, manage files, send emails, and use the camera. *Let us know if you would like to borrow an Android Tablet. Held in Library 315.*
**W December 9**  
6:00 – 8:00 pm $25  
**Th February 4**  
6:00 – 8:00 pm $25  
**W May 11**  
6:00 – 8:00 pm $25

**Basics of Buying & Selling Online**
Get the great deal online or sell the unused treasurers around your house. Learn how to search various online buying/selling sites, how to recognize a scam, and how to protect yourself. We will work primarily with eBay, Amazon, Craigslist, and Facebook.
**T March 8-15**  
1:00 – 3:00 pm $40  
**Th March 24-31**  
5:30 – 7:30 pm $40

**Basic Digital Photography**
Use your own camera or one from the campus. Learn technical aspects of how digital cameras work. Compare features of various brands. Take photos, save, and enhance them. Manipulate, recolor, resize, rotate, and brighten images. *Please indicate if you need to use a campus camera. Pre-req. File Management.*
**T February 2-9**  
5:30 – 8:30 pm $59

**Basic Digital SLR Photography**
Become the photographer you hoped you would be when you bought your Digital SLR camera. Learn about PASM (Tv) shooting modes, understand F-stops, control exposures, and manage camera controls. Practice taking pictures with different settings and receive instant feedback.
**T October 22-29**  
5:30 – 8:30 pm $59  
**T February 16-23**  
5:30 – 8:30 pm $59  
**Th April 19-26**  
5:30 – 8:30 pm $59

**NEW Dropbox**
Backup current files and access them from anywhere. In this course you will learn how to use this online storage solution to help secure your files, including photos. Share with friends or colleagues and the best part is you don’t have to worry about your computer crashing or your phone getting ruined and you get 2 GB of storage space, free!
**T January 26**  
5:30 – 8:30 pm $25  
**T February 16**  
1:00 – 4:00 pm $25  
**W May 4**  
5:30 – 8:30 pm $25

**NEW Everything Google**
In this overview on everything Google learn more about the search engine, maps, and play store. Determine how to utilize the calendar, store your photos and files, and create your documents similar to Word, Excel, and PowerPoint.
**Th December 3**  
1:00 – 4:00 pm $25  
**T March 29**  
1:00 – 4:00 pm $25  
**Th April 14**  
5:30 – 8:30 pm $25

**Excel Basics 2013**
Master the essential skills to build an effective spreadsheet. Set up fully formatted worksheets quickly and efficiently. Practice using tabs, formulas, create graphs, and work with ranges of data.
**T October 27-Nov 10**  
5:30 – 8:10 pm $75  
**W February 10-24**  
5:30 – 8:10 pm $75

**Excel Intermediate 2013**
Create formulas using Absolute Cell References and Order of Operations. Explore sort and filter features, appearance of values, and methods to combine data.
**T Nov. 17-Dec.1**  
5:30 – 8:10 pm $75  
**W March 2-16**  
5:30 – 8:10 pm $75

**Excel Advanced 2013**
Create Pivot Tables and Macros. Use Validation to improve speed and accuracy of data entry. Learn to set limits on what can be entered, add drop-down lists, and pop-up explanation boxes.
**T December 8**  
5:30 – 8:30 pm $55  
**W March 23-30**  
5:30 – 8:30 pm $55

*We do independent computer trainings, too! Meet one on one with an instructor to go over your specific questions and receive help on a variety of topics. Call us today to setup an appointment!*
Returning Google Earth at Your Fingertips
Learn to use this free program that will provide hours of entertainment. Learn how Google Earth works and the benefits for use with GPS, outdoor sports, and GIS maps. Locate prime fishing spots, track flights in the air, and watch earthquakes and tsunamis.
T April 19-26 6:00 – 8:00 pm $30

Introduction to Computers
Starting with the basics, learn how to customize, protect, and personalize your computer. Discover different accessories, like Paint and Word and what you can do with them. We will be using Windows 7 computers, but knowledge can be transferred to other versions.
Th February 11-18 1:00 – 3:30 pm $35
T March 15-22 5:30 – 8:30 pm $35

Introduction to the Internet
Learn how to search online, listen to your favorite songs, and personalize your computer. Discover different entertainment. Learn to use this free program that will provide hours of
Th February 25 1:00 – 3:00 pm $25
T March 29 5:30 – 7:30 pm $25

Introduction to File Management
Create, rename, copy, and move folders. Save files to a new folder. Use a USB flash drive and learn how to get pictures & video off your phone. Search for files the easy way. Take this course to get organized!
Th March 3 1:00 – 3:30 pm $30
T April 5 5:30 – 8:00 pm $30

Introduction to Email Basics
Learn what to do and what not to do in an email, how to send and receive emails, be safe, attach documents, create email folders, and setup contacts. Best if preceded by Intro. to Computers & File Management.
Th March 10 1:00 – 3:00 pm $25
T April 12 5:30 – 7:30 pm $25

Photoshop Elements
Learn to fix red eye, crop unwanted parts of a photo, add text to photos, combine two or more photos into one, and correct digital images to enhance the quality of your photos. Photoshop Elements is an inexpensive, readily available program that will provide you with all the tools to make each picture flawless. Limited to 8 people.
Th November 5-19 5:30 – 8:10 pm $75
T May 3-17 5:30 – 8:10 pm $75

New Photo Management
Create, rename, copy, and move pictures. Take the pictures off your phone, upload them to photo sites for printing, or back them up on a flash drive or online. Take this course and find photos the easy way!
T February 9 1:00 – 3:30 pm $30
Th March 10 5:30 – 8:00 pm $30

New Windows 8
You’ve asked, we’ve delivered! Whether you are new to Windows 8 or just want to learn a few tricks, this class is for you. We will discuss the desktop, apps, and learn where everything is. Feel free to bring your Windows 8 laptop or just come to learn from this lecture class. Pippin Conference Center.
Th November 19 1:00 – 3:00 pm $20
Th December 3 6:00 – 8:00 pm $20

New Windows 10
Trying to figure out your new computer? We will discuss the desktop, apps, and learn where everything is. Feel free to bring your Windows 10 laptop or just come to learn from this lecture class. Pippin Conference Center.
Th January 28 6:00 – 8:00 pm $20
Th February 4 1:00 – 3:00 pm $20

Garden Expo
4th Annual Garden Expo
Grab a friend and a trowel as the 4th annual Garden Expo at UW-Richland digs deeper and cultivates the possibilities of horticulture in your backyard, and throughout southern Wisconsin. The expo will be held in the UW-Richland Wallace Student Center. There will be four presentations and vendors the day of the event. Price includes the entire event, materials, and lunch with a portion of the proceeds for the Master Gardeners group. $10 if you pre-register and $12 at the door.
S March 19 9:00 – 4:00 pm $10

Love of Learning Lectures- FREE
Down a Country Road with the Amish
Join author Kathy Kuderer to learn more about the Amish. Kathy grew up in the Cashton community and was just six years old when the Amish began moving to the area. She had Amish neighbors as a child and over the years grew to be very knowledgeable about the Amish, their traditions, customs, and their long and rich history. From the friendships Kathy has formed with the Amish to the vast amount of time spent traveling to Amish communities throughout the U.S., she has much to share with you.
Th November 19 6:30 pm

Seeking Family Stories: Travel in the South Pacific
Avid traveler Dorothy Thompson sets out in November & December to discover more about family stories, those related to her father’s World War II service in the South Pacific- from events on Oahu, Hawaii December 7, 1941, across remote atolls and islands. Join her for an illustrated 45 minute look at the history she finds.
Th February 18 Noon

History of Mathematics
Join UW-Richland Lecturer, Stephanie Kernik on the history of mathematics. Discover influential mathematicians, bitter rivalries, fatal duels, and riches won and lost all over mathematics. No advanced mathematics knowledge is required, just a love to learn.
Th March 3 6:30 pm

Cuba
Join UW-Richland Professor Emerita Wava Haney for an overview of U.S.-Cuban political, economic and cultural relations from the time of independence from Spain to the decade’s long rupture of relations just now and being renewed. Haney will take us on a pictorial journey as she shares how the past 60 years have sculpted the current perceptions and living situations based on perspectives from the Cuban people she met while traveling in 14 of the 15 provinces and the three largest cities.
Th March 17 4:30 pm

Register 3 weeks in advance to receive early bird discounts. You must register one week in advance to enroll. Give the gift of learning, ask us about Continuing Education gift certificates.