The application process: First, talk with your high school teacher and get the details about the dual credit course(s) you’re interested in taking. Once the two of you agree this is an appropriate option, follow the steps outlined below.

Application for the Academic Alliance 2.0 involves three basic steps:

- Complete the “Academic Alliance Enrollment Form” and take it to your School Counselor. On the form be sure to indicate the course(s) you plan to take for dual credit.
- Complete the UW-Richland Academic Alliance 2.0 Application Form. NO APPLICATION FEE IS REQUIRED.
- High School Transcript. Please ask your School Counselor to send a copy of your high school transcript along with the Academic Alliance Enrollment Form & UW-Richland Academic Alliance Application.

What happens after I apply?
Once your application materials have been reviewed and approved, you will be enrolled in the UW-Richland Academic Alliance 2.0 course(s) you’ve indicated on the Academic Alliance Enrollment Form.

You’ll also receive an official letter of admission that verifies your enrollment in the Academic Alliance. The letter will remind you to go to the Academic Alliance 2.0 homepage where you’ll be introduced to PRISM, our online registration/records system—and your access point to university e-mail.

By following the steps in the How to use PRISM” information sheet, you’ll be able to view your course registration information, as well as other aspects of our overall records system.