TUITION DUE DATE:                      CLASSES BEGIN:
3 week session I (BIO 184): May 27, 2014 3 week session I (BIO 184): May 27, 2014
3 week session I (CTA 103): May 27, 2014 3 week session I (CTA 103): May 27, 2014

IMPORTANT SUMMER INFORMATION:

- $50.00 per session ADVANCED TUITION DEPOSIT will be collected before you are able to register for classes. Students who fail to withdraw on or before May 1, 2014, will forfeit the deposit.
- All tuition and holds must be satisfied before textbooks can be picked up.
- If you do not make a payment in full or receive a deferment on or before the due date you will automatically be charged $50 for non-payment of fees.

PAYMENT OF FEES

Option 1: Payment of Fees by Payment in Full

It is your responsibility to log into your PRISM account http://www.uwc.edu/prism, view and verify your balance due, and make appropriate payment either online or directly to Business Services. (To obtain your PRISM username and/or password, please go to the following website: https://help.uwc.edu/account/).

Payments by cash, check, or money order are accepted as payment in Business Services during business hours. The drop box by Business Services window in Melvill Hall is available for payments during hours the campus is open. Payments received in the drop box after Business Service hours will be credited the next workday. Make checks payable to UW-Richland. Be sure to include your name and student identification number on the check. For checks returned because of non-sufficient funds, there is a $20.00 charge plus applicable bank fees. A returned check could result in loss of registration.

To pay your fees by mail, send to: (To receive a receipt, include a self-addressed stamped envelope.)
UW-Richland Business Services
1200 Hwy 14 West
Richland Center, WI 53581

Payments by credit card or web check are accepted through the student’s PRISM account. A service fee of 2.5% of the amount paid will be charged for using a credit card (MasterCard, Visa, & Discover accepted). Web checks are free. Go to http://www.uwc.edu/prism.

Option 2: Payment of Fees by Financial Aid

FEE DEFERMENT (AVAILABLE FOR AWARDED FINANCIAL AID RECIPIENTS ONLY)

If you have been “awarded” financial aid in an amount equal to or greater than what is owed and you have received a FINANCIAL AID AWARD LETTER, you may apply for a Fee Deferment. Bring your award letter to Business Services or Student Services and complete an application. This form MUST be signed by Dundee McNair (Business Services) or Annette Hackbarth-Onson (Student Services) on or before the tuition due date to avoid a $50 late payment penalty.

GENERAL FINANCIAL AID INFORMATION: The UW Colleges student financial system, which manages registration and tuition payments, also processes financial aid. Initially, most grants, institutional scholarships, and student loans that have been awarded, will be credited electronically to individual student accounts. If the amount of aid exceeds the amount of tuition and fees (which will be paid FIRST), the central office will mail a check in the amount of the excess to the student.

The amount of the financial aid refund is based on your enrollment credits and financial aid status as of the date of the check. If you add credits, reduce credits or withdraw from all your classes, you need to contact Student Services for information on how this will affect your financial aid. A reduction in credits could make you liable for repayment of financial aid.

Check your PRISM account to see if any financial aid amounts have been credited to your account and/or any checks have been sent. The student is responsible for the timely payment of tuition and fees. In the event financial aid is not disbursed, it is imperative that an alternative payment option is secured.

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TUITION SCHEDULE

<table>
<thead>
<tr>
<th>Credits</th>
<th>WI Resident</th>
<th>WI Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Credits</td>
<td>$593.79*</td>
<td>$1466.76*</td>
</tr>
<tr>
<td>4 Credits</td>
<td>$791.72*</td>
<td>$1955.68*</td>
</tr>
<tr>
<td>5 Credits</td>
<td>$989.65*</td>
<td>$2444.60*</td>
</tr>
<tr>
<td>6 – 9 Credits</td>
<td>$1187.58*</td>
<td>$2933.52*</td>
</tr>
<tr>
<td>Additional</td>
<td>$197.93/cr</td>
<td>$488.92/cr</td>
</tr>
<tr>
<td>Credits</td>
<td>$65.24*/cr</td>
<td>$250.24*/cr</td>
</tr>
</tbody>
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*Does not include online tuition, special course fees, distance education fees, or textbook rental.

AUDIT FEES: The state legislature has approved a fee waiver for Wisconsin resident seniors age 60+. Students can audit university courses tuition-free with the consent of the instructor and provided space is available. Additionally, audit fees shall not be charged to residents who are receiving federal old age survivors and disability insurance benefits (OASDI) under 42USC 401 to 433. These students will only be charged text rental fees and segregated fees. Degree seeking students who audit courses along with their credit courses will be required to pay 100% of regular fees for the audited courses, as well as the credit courses.

ONLINE COURSE FEES are charged at a rate of $238.00 per credit plus a $20.00 per credit administrative fee. This fee is refundable only through the last day of online registration (5/22/14). Online course fees are assessed over and beyond regular tuition and fees, and payment in full is due at the time of registration which is prior to standard due dates.

DISTANCE EDUCATION FEES: A $15 PER CREDIT fee will be assessed for all courses delivered via Compressed Video or Audio-Graphics. All Distance Education courses require purchase of textbooks.

ADDITIONAL FEE INFORMATION

<table>
<thead>
<tr>
<th>Refund Schedule</th>
<th>Payment Schedule for Withdrawals/Cancellations of Registration/Drops without Payment of Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>100%</td>
<td>3-wk Session I &amp; IV</td>
</tr>
<tr>
<td>50%</td>
<td>Week#1     Week#2     Week#3</td>
</tr>
<tr>
<td>25%</td>
<td>None**     75%     100%</td>
</tr>
</tbody>
</table>

**less $50 Advanced Tuition Deposit (ATD)

FEE ACTION APPEALS PROCEDURE: Students who feel that the tuition or assessment of late payment of fees according to the terms of the fee schedule is not appropriate because of exceptional circumstances may file a written appeal of the assessment with the campus Assistant Campus Dean for Administrative Services indicating the exceptional circumstance and resolution requested. Appeals must be filed within five working days after notice of the assessment is given. A decision will be rendered with five working days of filing the appeal.

Business Services
Phone: 608/647-6186, ext. 238 or 234
Regular office hours for Business Services: Monday – Friday 7:45AM to 4:30PM

Student Services
Phone: 608/647-6186, ext. 264
Payments received Wednesday after 3pm post following day.

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