

**College for Kids Classroom Intern  
Opportunity Available July 2016**

**WHO and WHERE:** Students Entering 10<sup>th</sup> or 11<sup>th</sup> grades Fall 2016, who have attended at least two years of either College for Kids or Middle School U (or one of each) and who are considering exploring education as a career possibility, are eligible to apply to be a Classroom Intern for the College for Kids Program at the University of Wisconsin, Richland Center.

**WHEN:** College for Kids will be held Monday through Friday, July 11 - 16 from 8:30 – 11:45. The Classroom Interns will be on campus by 8 AM every morning during the program until approximately 12:30 (M-F). The total time commitment for the Classroom Intern is approximately 23 hours.

**DETAILS:** Prior to the College for Kids program, Classroom Interns will have the opportunity to meet one-on-one with the Program Manager to get an overview of how a program of this magnitude is put together from the ground up. They will learn a little about safety issues, quality issues, and marketing issues, etc. The Intern will get an insider's view of the role of the administrator in the educational process. This event will take place prior to College for Kids (date and time to be determined).

The Classroom Interns will help the teachers prepare for the class each day and help lead small groups during class. The teacher may also share how they chose teaching either as a career or in the College for Kids program (as some instructors have other vocations).

**COST:** There is NO COST to the Intern and there is no financial compensation for the intern. Opportunities are very limited and will be awarded based on the application and recommendations as outlined below.

**DEADLINE:** May 1, 2016. Those selected will be notified by May 8, 2016

**TO APPLY:**

- Complete the attached form (or on reverse if printed double-sided).
- Write a personal statement about why you are interested in this opportunity. This should be a minimum of one paragraph and no more than 500 words. Your statement may include future career aspirations or previous College for Kids or Middle School U experience as a possible basis for your interest. If there are particular courses or types of courses you are interested in, you may discuss those in your personal statement as well as note them on the form.
- Include one or more letters of recommendation from a current instructor or other adult mentor. The letter(s) of recommendation should be INCLUDED with your application, NOT mailed separately. If a recommender prefers to keep their letter confidential, it may be provided to the applicant in a sealed envelope. Mail all three things to:

**UW-Richland Continuing Education,  
1200 Hwy. 14 West  
Richland Center, WI 53581**

Questions may be directed to Continuing Education via email at [rlnce@uwc.edu](mailto:rlnce@uwc.edu) or phone 608-647-6186 x4.

# College for Kids Classroom Intern Application Form

Name: \_\_\_\_\_ Age and grade fall 2016: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number(s), please list the best one to use first: \_\_\_\_\_

Parent or Guardian address: \_\_\_\_\_

Parent or Guardian home phone, work phone and cell phone: \_\_\_\_\_

Parent or Guardian email: \_\_\_\_\_

Your address and phone for the month of **JULY 2016** if different than listed above:

\_\_\_\_\_  
\_\_\_\_\_

Current School: \_\_\_\_\_

Years you attended College for Kids or Middle School U: \_\_\_\_\_

If you have a preference, please indicate what type(s) of classroom(s) you would prefer if selected as a Classroom Intern by placing a check mark next to the name(s) from the list below:

- Visual Arts
- Performing Arts
- Science
- Culture, Language, History
- Sports or Recreation

If you are selected for this program we will need this information as well:

Home Town Newspaper: \_\_\_\_\_

Health Concerns / Allergies: \_\_\_\_\_

Physician's Name: \_\_\_\_\_ Physician's Phone Number: \_\_\_\_\_

**T-shirt Size (circle your size):**

- |                      |                      |
|----------------------|----------------------|
| CHILD Medium (10-12) | CHILD Large (14-16)  |
| ADULT Small (34-36)  | ADULT Medium (36-40) |
| ADULT Large (42-44)  | ADULT XL (46-50)     |

**Parental Consent Form: MEDICAL, FIELD TRIPS, AND PICTURES:** My son/daughter has my permission to be a Classroom Intern for the College for Kids program. I also give my permission for emergency medical treatment to be given if I cannot be reached. I give my permission for my son/daughter to participate in field trips organized by UW-Richland for College for Kids. I the undersigned do hereby agree to hold harmless and indemnify the State of Wisconsin, the Board of Regents of the University of Wisconsin System, the University of Wisconsin-Richland, their offices, agents, employees, instructors, from any and all liability, loss, damages, costs, or expenses which are sustained, incurred, or required arising out of the actions of my dependent in the course of being a Classroom Intern for College for Kids. Also, I give permission for my child's picture to be taken and to have that picture printed in the local newspaper if the paper so wishes, or reproduced for publicity purposes by the UW-Richland.

**Parent's or Guardian's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_